

ACE/CHAIRMAN(CGC)/2023-2024/

Dated: 18th January, 2024

NOTICE

CAREER GUIDANCE CELL

This is to inform all the members of Career Guidance Cell that the meeting of the CGC will be held on **22nd January, 2024** at **02.00 PM** in the Board Room.

The meeting Agenda will be as follow:

1. To confirm the minutes and action taken report of the last meeting.
2. To discuss about inviting various multinational companies
3. Data collection of students interested in placement activities
4. Regarding various training packages to be given to the students
5. Career guidance and soft skill development

You are requested to attend the meeting as per schedule time.

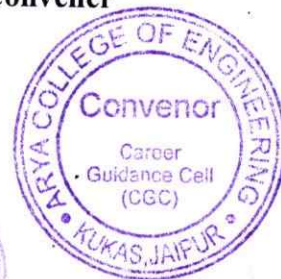


Mr. Ashesh Sharma

Convener

Copy to:

1. Principal Sir (For kind consideration)
2. Committee Members
3. All HODs
4. Notice Board



Ref: ACE/CHAIRMAN(CGC)/2023-2024/M/

Dated: 23rd-Jan -2024

MINUTES OF MEETING

Minutes of the Career Guidance Cell Committee meeting for sustaining the quality of education in ARYA College of Engineering (ACE) held at **02:10 P.M. on 22nd January, 2024** in the Board Room of ACE.

Members Present

1. Dr.Himanshu Arora - Coordinator
2. Mr.Ashesh Sharma -Convener
3. Dr. Puja Agarwal –Member & Advisor
4. Mr. Pawan Sen –Member
5. Ms. Shilpi Mishra –Member
6. Mr. Mohsin –Member
7. Mr. Tushar Agarwal –Member
8. Ms. Ankita Jain –Member
9. Dr. Ashutosh Sharma –Member
10. Mr. Gourav Soni – Student Representative
11. Ms. Nikita Verma– Student Representative

Member Absent

NIL

The Convener of the cell delivered the welcome note and following points were discussed.

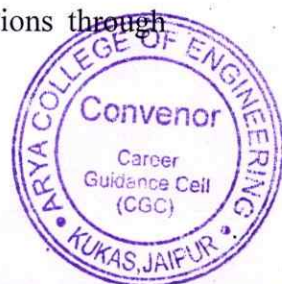
AGENDA ITEMS

Agenda item 1: To confirm the minutes and action taken report of last meeting

The minutes and the action taken report of the said Meeting of Career Guidance Cell were discussed and found to be in order and hence confirmed.

Agenda item 2: To discuss about inviting various multinational companies

The cell discussed about inviting various multinational companies for conducting placement drive in the college so that UG and PG students could secure jobs in reputed Institutions through campus placements.



Agenda item 3: Data collection of students interested in placement activities

Names of students interested in placement will be collected through final year class teachers of various departments and a database of interested students consisting of details of their plus two and semester marks and areas of interests is to be maintained.

Agenda item 4: Regarding various training packages to be given to the students

Regarding various training packages to be given to the students like communication skills, personality development, career guidance, group discussion, preparation of Curriculum Vitae etc.

Agenda item 5: Career guidance and soft skill development

Career guidance and soft skill development classes are to be given for students aspiring for placement.

The Meeting ended with the vote of thanks to the chair.

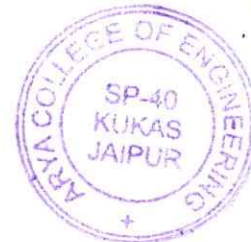


Mr. Ashesh Sharma

(Convener)

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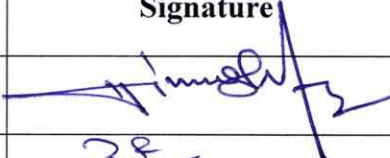



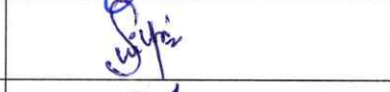
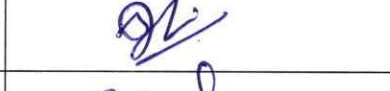


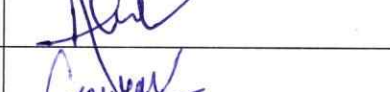
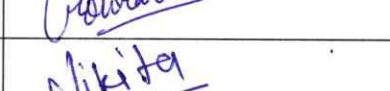
1. Principal Sir (For kind consideration)
2. All Committee Members
3. All HOD's



Career Guidance Cell Committee Meeting

Attendance Sheet

Date – 22nd January, 2024

S. No.	Name of Members	Designation	Signature
1	Dr. Himanshu Arora	Coordinator	
2	Mr. Ashesh Sharma	Convener	
3	Dr. Puja Agarwal	Member & Advisor	
4	Mr. Pawan Sen	Member	
5	Ms. Shilpi Mishra	Member	
6	Mr. Mohsin	Member	
7	Mr. Tushar Agarwal	Member	
8	Ms. Ankita Jain	Member	
9	Dr. Ashutosh Sharma	Member	
10	Mr. Gourav Jain	Student Representative	
11	Ms. Nikita Verma	Student Representative	